How to register an article/chapter in an anthology

Anthology article/chapter

An anthology is a book consisting of a collection of articles/chapters written by different authors. Registering an anthology article/chapter is different from registering other forms of publications. To register the anthology article/chapter, the book has to be registered in CRIStin first. For instructions on how to register a book – see page 4 in this guide. To avoid having to abort registrations of chapters/articles, it may be a good idea to search for the book in CRIStin first, to see if the book is registered or not.

Procedure:

- To register an anthology article/chapter – click on "Research results/NVI" and "Part of book/report". Choose the appropriate sub category:

Main category	Sub-category
Part of a book/report	Academic chapter/article Popular scientific chapter/article Lexical import Foreword Introduction Other

- Search for the book the chapter is a part of. You may use either the title or the ISBN-number when searching. When using the title, you get the best result if you only enter parts of the title and use the asterisk * to truncate the search.

Reference to book/report:

To register part of a book/report, you must first search for the title of the book/report that you want to refer to.

Search for part of the title or ISBN of the book/report that you want to refer to.

Part of the title   ISBN   Search

  - If you cannot find the book, it probably isn't registered in CRIStin. In order to register the anthology article/chapter, you will have to abort the registration of the article/chapter and register the book first (see page 4).

- Choose the correct book from the drop down menu:

Reference to book/report:

To register part of a book/report, you must first search for the title of the book/report that you want to refer to.

--- Select book/report (3 results) ---

New search | Register the book/report (in a new display)

If you choose to register the book/report (in a new display), you must remember to also register the specific part of the book/report.

- Register the author(s) of the article/chapter. This is done by searching for a person, using surname and first name. When you have typed in the name of the author and clicked the button labelled "Search for a person", you will get a drop down menu with a list of names. Make sure you choose the correct person.

Persons:

Enter the person who has produced the work:

-- Choose from quick reference --

or search for a person:

Surname:

First name:

Search for a person

Cancel registration of person

- If the author is employed at a CRIStin institution, it is important to choose the name from the list that has a (P)-entry, if this is available. This indicates that the person is identified in CRIStin, and the publication will then appear on the researcher's list of publications.

Search in results
Help with results
Help with quick reference list
› **Researchers**
› **Projects**
› **Research units**
› **Annual reporting**
› **About Cristin**

-- Choose from quick reference --

or search for a person:

--- Select from the list (12 hits) ---
--- Select from the list (12 hits) ---
Olsen, Ole Arnt (P)
Olsen, Ole Bernt
Olsen, Ole Halgrim Evjen
Olsen, Ole Henrik Ishoel (P)
Olsen, Ole Jess
Olsen, Ole Johan (P) - UIT
Olsen, Ole Johnny (P) - FAFO/UIB
Olsen, Ole Johnny
Olsen, Ole Mikal (P)
Olsen, Ole Morten

- When the author(s) is (are) registered a new picture will appear. Here you may:
  a. Change the institutional address (click on the house icon and search for a new address, or add more addresses, until the information matches that in the article)
  b. Delete an author (click on the red cross)
  c. Change the sequence of the authors (click on the blue arrow to move an author up on the list)
- Click "Continue" when all authors are registered correctly

Persons:

Enter the person who has produced the work:

Author **Klausen, Mona Hide**
   Current Research Information System In Norway, University of Oslo

Dent, Arthur
   Unknown

Bold type denotes that the person is identified with a personal identification number in Cristin.

- Register the original language and the title of the publication. If you cannot find the language of your publication in the drop down menu, click on the button labelled "Show expanded language list"
- Enter the title of the publication
- Click "Continue"

Original language:*
English ▾ Show expanded language list

Title of work/result:*

[   ]

Continue

- In the next step you register the description of the article/chapter (e.g. chapter number, introduction, epilogue, etc.). This is mandatory (as indicated by the red asterisk *).
- In addition you may register the page numbers, and the number of pages.

Part of a book/report:
Description of part:* Chapter 5 (Chapter number, foreword, etc.)
Pages: From: 210 To: 256 or Total number of pages: 46

- When the registration is completed you can click on the "Save"-button. You will now see the registered post. This will have a link to the book the anthology article/chapter is a part of. If you click on "Show" you will see the information about the book, and it is also possible to go to the book registration, to see the other chapters of the book that have been registered.

Category:	Part of a book/report - Academic chapter/article
Person(s):	Author, Nornes, Jon Current Research Information System In Norway - University of Oslo
Original title:	Registering an anthology article/chapter
Original language:	English
Year of publication:	2013
Part of:	**Cristin user guides** Klausen, Mona Hide Show
Part:	Introduction
Page(s):	3-27
Status:	Published/Presented.

Entry no.:	1021694
Created:	2013-04-02 14:26:26 - Mona Hide Klausen (CRISTIN)
Edited:	2013-04-02 14:26:26 - Mona Hide Klausen (CRISTIN)
The entry is owned by:	University of Oslo

Edit Delete

Book (anthology)

- To register a book, choose "Research results/NVI" in the menu on the left, and then "Book".
- Choose the appropriate sub category:

Main category	Sub-category
Book	Academic anthology
	Academic monograph
	Academic commentary
	Encyclopaedia
	Reference material
	Popular scientific book
	Textbook
	Scientific book
	Exhibition catalogue

- Choose the role of the persons you wish to register. Note: if you choose to register an editor, you may not also register an author in the same registration. If the editor has written a chapter in an anthology, this will have to be registered separately (see page 1).
- Register the original language and the title (see above for the procedure).

- Register the publishing company. Type the name of the publisher and click on "Search". Use the asterisk * to truncate apostrophes and the &-symbol. Choose the correct publisher from the result list (drop down menu).

Publication status:

Publishing company: * A search for publishing companies only gives results for companies registered with NSD. The list from NSD contains both publishers regarded as academic and publishers not regarded as academic. For other publishing companies and publishers, select "Register publisher manually".

Taylor * Francis   [Search for publishing company]

--- Select publishing company (1 results) --- ▼

[Register publisher manually]

To nominate academic publishing channels, see NSD's website

- If you don't find the publisher when searching, you may register it manually. Click the button labelled "Register publisher manually".
  - Note: if the publisher is considered to be scientific, and you register it manually rather than selecting it from the drop down list, the publication will not be registered as scientific, and you will not get publication points for it. Contact the super user at your institution if you need help finding the correct publisher.

- Register year of publication, ISBN, whether the publication is a revision, and the total number of pages.

Location: Oslo
Year of publication:* 2013
ISBN:* 1321457891
Revised:* ● No ○ Yes (Is the work a revision of a previous edition?)
Total number of pages:* 200

- If the book is part of a series, this must be registered. This is often indicated in the book with an ISSN-number or the name of the series.

If the book/report is part of a series, please indicate this here:

Title:	
ISSN:	
	Search

- When all the information is correctly registered, click on "Save". You will then see the finished registration. If you spot an error – click on "Edit" and correct it.

Category:	Book - Academic anthology
Person(s):	**Editor,** Klausen, Mona Hide Current Research Information System In Norway - University of Oslo
Original title:	Cristin user guides
Original language:	English
Publishing company:	
Publisher:	CRIStin Oslo
ISBN:	0000000000
Year of publication:	2013
Number of pages:	200
Status:	Published/Presented.

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Edit	Delete